



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
13th BATTALION (NATIONAL HEALTH SERVICES)
1920 HARRY WURZBACH HIGHWAY
SAN ANTONIO, TEXAS 78209-6097

S: 16 April 2004

AFRC-TOK-E-B (140)

16 January 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Announcement of Staff Officer Vacancy

1. Reference AR 140-10, Assignments, Attachments, Details, and Transfers.
2. Applications are now being accepted for the following position as indicated below:

<u>TITLE</u>	<u>RANK</u>	<u>BR/AOC</u>	<u>UNIT</u>	<u>DUTY LOCATION</u>
S-3	LTC	MS/70H	13 th Bn (NHS), 5 th Bde (HS) 95 th Div (IT)	San Antonio, TX

3. Applicants will possess the following prerequisites:
 - a. Be presently in the grade for the position or selected for promotion.
 - b. Meet the physical fitness and height/weight standards as outlined in AR 350-15 and AR 600-9.
 - c. Have three (3) years of service remaining prior to mandatory removal date (waiverable).
 - d. Must reside within commuting distance (50 miles) of the advertised position vacancy. If, not, the applicant must complete the statement shown at enclosure 4.
4. Applications are to be submitted to this headquarters, ATTN: AFRC-TOK-E-B (SFC Herrera), to arrive not later than 16 April 2004. The application will consist of the following items:
 - a. A transmittal letter depicting the position for which you desire to be considered. Include both business and home telephone numbers, as shown at enclosure 1.
 - b. Official photograph IAW AR 640-30 taken within the last twelve (12) months showing applicant in Class A uniform wearing all authorized awards and decorations. Applicant will prepare a standard label and type rank, name, SSN, height, weight, and date. This label will be signed by the applicant and affixed to the reverse bottom of the photograph.
 - c. Resume of Service Career, as shown at enclosure 2.

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- d. Verified up-to-date copy of DA Form 2B (PQR).
 - e. DA Form 2-1, signed and dated by the applicant or DA Form 4037, (Officer Record Brief) for IMA/IRR Officers.
 - f. Copy of applicant's last three (3) Officer Evaluation Reports (OER).
 - g. Commander's statement shown at enclosure 3.
 - h. Statement of Travel Distance, if applicable, shown at enclosure 4.
 - i. The application will be fastened to the right side of a plain manila folder with two prong (Eco) fastener (minus top). A label will be prepared and placed in the left edge of the manila folder with rank and name typed (see example).
- 5. Application packets may be forwarded directly to this headquarters.
 - 6. Qualified applicants will be notified of the personal interview schedule, if applicable.
 - 7. Point of contact is SFC Herrera, Personnel NCO CML (210) 221-5541, FAX (210) 221-4270, Email HerreraHG@usarc-emh2.army.mil.

5 Encls

- 1. Transmittal Ltr
- 2. Resume of Svc Career
- 3. Commander's Statement
- 4. Travel Statement
- 5. Sample Packet Arrangement

//original signed//

WILLIAM C. LEE
COL, MS
Commanding

DISTRIBUTION:

Cdr, 95TH Div (IT) Brigades
Cdr, USARC, ATTN: AFRC-PRO-C, 1401 Deshler Street, Ft McPherson, GA 30330
Cdr, AR-PERSCOM, ATTN: ARPC-OMP-O, 9700 Page Avenue, St Louis, MO 63132-5200
Cdr, 75th Div (EX), ATTN: AFRC-TOK-PR, 1850 Old Spanish Trail, Houston, TX 77054
Cdr, 78th Div (EX), ATTN: AFRC-TOK-PR, 91 Truman Dr South, Edison, NJ 08817-2487
Cdr, 80th Div (IT), ATTN: AFRC-TVA-O, 6700 Strathmore Rd, Richmond, VA 23237
Cdr, 84th Div (IT), ATTN: AFRC-TWI-AA, 4828 W. Silver Spring Dr, Milwaukee, WI 53218
Cdr, 87th Div (EX), ATTN: AFRC-EAL-PE, 1400 Golden Acorn Dr, Birmingham, AL 35244
Cdr, 91st Div (EX), ATTN: AFRC-TOK-PR, Bldg 602, Murray Circle, Ft Baker, CA 94965
Cdr, 98th Div (IT), ATTN: AFRC-TNY, 2035 Goodman St N Rochester, NY 14609
Cdr, 100th Div (IT), ATTN: AFRC-TOK-PR, 3600 Century Div Way, Louisville, KY 40205
Cdr, 104th Div (IT), ATTN: AFRC-TOK-PR, Bldg 987, Vancouver, WA 98661
Cdr, 108th Div (IT), ATTN: AFRC-TOK-PR, 1330 Westover St, Charlotte, NC 28205
Cdr, 63rd RSC, ATTN: AFRC-CCA, 1120 Lexington Dr, Los Alamitos, CA 90720
Cdr, 70th RSC, ATTN: AFRC-TOK-PR, 4575 36th Avenue West, Seattle, WA 98199

DISTRIBUTION (Con't)

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Cdr, 77th RSC, ATTN: AFRC-CNY-PRA, Ft Totten, NY 11359
Cdr, 81st RSC, ATTN: AFRC-TOK-PR, 255 W Oxmoor Road, Birmingham, AL 35209
Cdr, 88th RSC, ATTN: AFRC-CMN-PER, 506 Roeder Cr, St Paul, MN 55111
Cdr, 89th RSC, ATTN: AFRC-TOK-PR, 2600 Woodlawn, Wichita, KS 67720
Cdr, 90th RSC, ATTN: AFRC-CAR-PRR, 8000 Camp Robinson Road, N Little Rock, AR 72118
Cdr, 94th RSC, ATTN: AFRC-CMA-PR-P, 695 Sherman Ave, Ft Devens, MA 01433
Cdr, 96th RSC, ATTN: AFRC-CUT, Bldg 103, Salt Lake City, UT 84113
Cdr, 99th RSC, ATTN: AFRC-CPA-, 5 Lobaugh St, Oakdale, PA 15071
Cdr, First US Army, ATTN: AFKA-PR, Ft Gillem, Forest Park, GA 30050-7000
Cdr, Third US Army, ATTN: AFRD-CS, Ft McPherson, GA 30330-7000
Cdr, Fifth US Army, ATTN: AFKB-PR, Ft Sam Houston, TX 78234-7000
Cdr, 19th TAACOM, ATTN: AFRC-TAIA-PE, 225 East Army Post Road, Des Moines, IA 50315
Cdr, 377th TAACOM, ATTN: AFRC-SBLA, 5010 Leroy Johnson Dr, New Orleans, LA 70146